



FEDERAL ELECTION COMMISSION  
Washington, DC 20463

January 13, 2000

Lyn Utrecht, Esq.  
Eric Kleinfeld, Esq.  
James Lamb, Esq.  
Ryan, Phillips, Utrecht & MacKinnon  
1133 Connecticut Avenue, NW Suite 300  
Washington, DC 20036

RE: MUR 4960

Dear Ms. Utrecht and Messrs. Kleinfeld & Lamb:

The Federal Election Commission received a complaint which indicates that Hillary Rodham Clinton may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 4960. Please refer to this number in all future correspondence.

Under the Act you have the opportunity to demonstrate in writing that no action should be taken against Hillary Rodham Clinton in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public.

If you have any questions, please contact Alva E. Smith at (202) 694-1650. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,

A handwritten signature in cursive script, appearing to read "John R. Velasquez, Jr.", written in dark ink.

John R. Velasquez, Jr.  
Acting Central Enforcement Docket Supervisor

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

cc: Counsel to the President